



NCU LEGAL BULLETIN

NICOLAUS COPERNICUS UNIVERSITY IN TORUŃ

Year 2023; item 378

RESOLUTION No. 45

of the Senate of Nicolaus Copernicus University in Toruń

of 24 October 2023

on the Internal Quality Assurance and Work Organisation System at Nicolaus Copernicus University in Toruń

Pursuant to art. 127.2 of resolution No. 37 of the Senate of Nicolaus Copernicus University in Toruń of 16 April 2019 - the Statutes of Nicolaus Copernicus University in Toruń (NCU Legal Bulletin of 2019, item 120 as amended)

i t i s r e s o l v e d as follows:

Article 1

1. Nicolaus Copernicus University in Toruń, hereinafter referred to as the "University", operates the Internal Quality Assurance and Work Organization System, hereinafter referred to as "Academic Excellence System" (AES).
2. The purpose of AES is:
 - 1) improving the quality of education, understood as the level of learning outcomes achieved and the level of quality of the processes implemented to achieve these outcomes;
 - 2) improving the quality of work organization understood as the quality of internal processes implemented at the University, enabling the achievement of high quality education,

which translate into building a quality culture, good atmosphere and high work efficiency, employee and student satisfaction, economic effects and the reputation of the University.

Article 2

1. AES covers improving the quality of education and work organization in all areas important for the functioning of the University, in particular in terms of:
 - 1) learning outcomes and study programs;
 - 2) organization and conditions of education;
 - 3) quality of teaching activities conducted;

- 4) current work and development of academic teachers and non-academic staff;
 - 5) organization and working conditions at the University;
 - 6) monitoring the professional careers of University graduates.
2. AES includes faculty education quality assurance systems and education quality assurance systems of university teaching units, unless they are contradictory to it. Consent to taking action within the framework of faculty education quality assurance systems and education quality assurance systems of university teaching units shall be granted - at the request of the dean or director, respectively - by the vice-rector for education after consulting the Monitoring Team.

Article 3

1. The tasks of AES include in particular:

- 1) measurement, monitoring and analysis of the quality of education and work organization in the context of study programs offered by the University through:
 - a) verification and assessment of learning outcomes,
 - b) monitoring study programs;
 - 2) measurement, monitoring and analysis of the quality of education and work organization in the context of meeting the needs and expectations of students through:
 - a) examining the quality of teaching classes,
 - b) student satisfaction survey;
 - 3) measurement, monitoring and analysis of the quality of education and work organization in the context of the implementation of employees' rights and obligations through:
 - a) evaluation of the teaching activities of academic teachers,
 - b) observing teaching classes,
 - c) employee satisfaction survey;
 - d) measurement, monitoring and analysis of the quality of education and work organization in the context of meeting the needs and expectations of graduates by monitoring the careers of graduates.
2. Detailed procedures for measuring, analyzing and improving the quality of education and work organization in the areas referred to in section 1 point 1 - 4, include:
- 1) carrying out information campaigns;
 - 2) collecting data using online survey questionnaires and other measurement instruments;
 - 3) data analysis and preparation of preliminary reports;
 - 4) analysis of reports and creation of recommendations;
 - 5) design and approval of improvement activities;
 - 6) implementation of improvement actions;
 - 7) assessment of the effectiveness of the implemented improvement activities.
3. The schedule and models of measuring instruments will be determined by the rector by means of orders.

Article 4

1. The persons in charge of realization of AES shall be:

- 1) rector,
- 2) vice-rector for education,
- 3) specialist performing the tasks of an analyst,

- 4) University Council for Quality Assurance,
 - 5) deans and directors of university teaching units,
 - 6) faculty coordinators for quality assurance,
 - 7) coordinators for quality assurance of university teaching units,
 - 8) faculty councils for quality assurance,
 - 9) councils for quality assurance of university teaching units.
2. The faculty coordinator for quality assurance, the coordinator for quality assurance of the university teaching unit shall be also the chairman of the faculty council for quality assurance, the council for quality assurance of the university teaching unit, respectively. The function of a faculty coordinator for quality assurance or a coordinator for quality assurance of a university teaching unit cannot be performed by the vice-dean or deputy director of the university teaching unit responsible for education.
3. Administrative support for AES shall be provided by the Department of Education.
4. IT support for AES shall be provided by the University Centre for IT Services.
5. Monitoring the professional careers of graduates shall be the task of:
- 1) Department of Career Services for NCU Students and Graduates - in the Toruń part;
 - 2) CM Department of Career Services for Students and Graduates - in the Bydgoszcz part.
6. The Rector, through an order, will specify the detailed tasks of the entities referred to in art.4. 1-5.

Article 5

1. Faculty quality assurance systems and quality assurance systems of university teaching units operating on the day the resolutions enter into force may be used subject to the consent referred to in art. 2.2.
2. Deans or directors of university teaching units, respectively, shall apply for consent by December 31, 2023.
3. The vice-rector for education shall issue consent or refuse to grant it by February 20, 2024. The provision of art. 2.2 shall apply accordingly.

Article 6

The resolution No. 140 by the NCU Senate of 29 October 2019 on the Internal Quality Assurance and Work Organisation System at Nicolaus Copernicus University in Toruń (NCU Legal Bulletin of 2019, item 360) shall be repealed.

Article 7

The resolution enters into force on 24 October 2023, subject to the provision of art. 4.2, which enters into force on 1 September 2024.

Head of the Senate

prof. dr hab. Andrzej Sokala
R e c t o r